

Portslade Health Centre Medical Practice

INFECTION CONTROL ANNUAL STATEMENT 2013/14

Purpose:

This annual statement will be generated each year in April. It will summarise:

- Any infection transmission incidents and any action taken. (these will also have been actioned as per our significant event procedure).
- Details of any infection control audits undertaken and actions that were put in place.
- Details of any infection control risk assessments undertaken.
- Details of staff training including new staff on induction.
- Any review & update of policies, procedures and guidelines.

Background:

Portslade Health Centre Medical Practice has one lead for infection control; Practice Nurse Kim Dainty supported by Angie Cool, Practice Manager.

Kim Dainty attends yearly Infection Control study days. From this year 2013 Kim will also attend locality meetings for the city throughout the year. This was undertaken on 26.9.2013 and 3.4.2014.

All information from the study days are shared at Clinical Team Meetings and Full staff meetings.

Significant Events:

In 2013 (1.4.2013-31.3.2014) there have not been any significant events raised that relate to infection control.

Audits:

In August 2013 an Infection Control Audit was undertaken at Portslade Health Centre, this was completed by Practice Nurse Kim Dainty. An ACTION PLAN was completed following the audit summarising any inadequacies that were found, these are being worked upon to ensure compliance.

Portslade Health Centre Medical Practice will aim to share information with our patients and therefore will notify patients of any seasonal outbreaks they need to be aware of; this will either be via posters around the surgery and on our website. From 2014, a copy of this statement will also be available on our website each year.

Assessments: Risk

Risk assessments are carried out so best practice can be established. Premises are checked each day and spot checks are carried out throughout the year. From 2014 these will be documented.

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Portslade Health Centre Medical Practice hold a minor op clinic each month, from 2014 the room scheduled for use will be deep cleaned in preparation for this clinic.

Cleaning specifications, frequencies, and cleanliness of equipment:

Kim Dainty and Angie Cool are liaising closely with the cleaning team, employed by Sussex Community NHS Trust to ensure procedures are in place and that they are adequate for General Practice.

Portslade Health Centre Medical Practice does have a decontamination policy to ensure cleanliness of equipment. Clinical Staff have an annual update regarding this policy which took place on 28th November 2013. If new equipment is introduced then additional updates and training take place. Some equipment used at Portslade Health Centre Medical Practice is 'single use only' and disposable, to aim to reduce risk.

Detergent wipes are available for all clinical staff to ensure compliance of cleaning equipment as per 'Decontamination Policy'.

Toys/Books/Magazines.

Portslade Health Centre Medical Practice provide minimal toys to help entertain children whilst in the waiting areas and during consultations. We feel it is important to provide some provision. We do have to manage the risk regarding Infection Prevention and Control in this area; therefore, toys that are available are of material that can be wiped clean. Specifications on cleaning standards suggest that all toys are cleaned regularly. This year we have introduced a log to chart the cleaning of the toys.

Curtains/Blinds:

Portslade Health Centre has various blinds/curtains, both at windows around the building and in clinical consulting rooms. There is a schedule supplied by Sussex Community NHS Trust to ensure the blinds are cleaned as per a particular time frame and meets recommended standards. Regular reviews are undertaken by Sussex Community NHS Trust and within the surgery to ensure compliance with this schedule. Action is taken if any inadequacies are found. Privacy curtains in consulting rooms are now disposable, these are dated when hung and changed 6 monthly as per practice policy. Should a privacy curtain become visibly soiled in between scheduled times, they are changed at that time.

Infectious Disease:

Patients that are thought to have an infection that is contagious are asked to sit in a designated waiting area rather than the main waiting room. Patients are encouraged to use Alcohol Gel and dispensers are available throughout the surgery.

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Staff Training:

At Portslade Health Centre Medical Practice Infection Prevention and Control including Hand washing training is undertaken each year. All staff at Portslade Health Centre undertook this on 16th December 2013. A record is kept of staff that attended. 17th April 2014 a second date took place to capture those staff that were unable to attend the original date.

Practice Nurse Kim Dainty ensures all staff are compliant and they attend training. New staff undertake training on induction.

Policies, Procedures, Guidelines:

Policies relating to Infection Control are reviewed annually and updated accordingly, if appropriate.

However should new evidence arise, policies and procedures are amended as current guidelines change.

Kim Dainty, Infection Control Link Nurse .9.4.2014